

2018-2019 Calendar

San Jose Unified Council of PTAs



Month	Date/Time	Activity / Place	Please remember to bring....
August	6 6:45 pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120	Ideas !
	25	CAPTA Regional Training / Sacramento City Unified School District Office – Serna Center 5735 47 th Ave. Sacramento, CA 95824	President, Treasurer, Secretary, Auditor & any other interested officers should attend Info at: Capta.org/programs-events/regional-leadership-conferences/
	27 6:00 pm 7:00 pm	SJU Council General Association Meeting / District Office Room 301 Presidents Training and Q&A Session Association Meeting 7:00 – 8:30 pm Light supper available	<input type="checkbox"/> Evidence of 2017/18 Tax Filing (2 copies) <input checked="" type="checkbox"/> 990EZ, 990N or 990 <input checked="" type="checkbox"/> 199 or 199N <input checked="" type="checkbox"/> RRF-1 <input type="checkbox"/> 2016/17 Annual Financial Rpt (2 copies) <input type="checkbox"/> 2016/17 End of Year Audit (2 copies) <input type="checkbox"/> 2017/18 Budget (2 copies) <input type="checkbox"/> 2017/18 Program & Calendar <input type="checkbox"/> \$5.10 Per Capita Membership <input type="checkbox"/> Insurance \$232.00 for 2018-19 <input type="checkbox"/> Updates to Officer Roster (or on PTAEZ)
September	8	Sixth District Fall Training Peterson Middle School 1380 Rosalia Dr. Sunnyvale, CA	All officers and chairs. Find information & register on website: www.capta6.org
	TBD	Finance for all PTA Officers Training / District Office Board Room (BR) / Training by 6 th District	President, Treasurer, Secretary, Auditor & any other interested officers should attend. Find information & register on website: www.capta6.org
	22	CAPTA Regional Training / Marin County Office of Education, 1111 Las Gallinas Ave. San Rafael, CA 94903	President, Treasurer, Secretary, Auditor & any other interested officers should attend Info at: Capta.org/programs-events/regional-leadership-conferences/
	24 6:45pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120	
October	1	SJU Council DEADLINE –ALL Financial Reports and Minimum Membership & Insurance Due !!!	<input type="checkbox"/> Any of the above reports not turned in yet! <input type="checkbox"/> Draft minutes from your fall GA meeting (showing program & budget approval) <input type="checkbox"/> \$5.10 Per Capita Membership <input type="checkbox"/> Insurance Payment \$232.00 <input type="checkbox"/> Workers Comp Form
	1-5	SJUSD Fall Break	
	22 6:00 pm 7:00 pm	SJU Council General Association Meeting / District Office Room 149 Treasurer & Secretary Training and Q&A Session Association Meeting 7:00 – 8:30 pm Light supper available	<input type="checkbox"/> Any of the above reports not turned in yet! <input type="checkbox"/> Draft minutes from your fall GA meeting (showing program & budget approval) <input type="checkbox"/> \$5.10 Per Capita Membership <input type="checkbox"/> Insurance Payment <input type="checkbox"/> Workers Comp Form

November	5 6:45pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120	
December	3 6:30pm	SJU Holiday Party – ALL PTA members welcome 5877 Porto Alegre Dr. SJ 95120	<input type="checkbox"/> Appetizer or dessert to share
	12/24 – 1/7	New Year Break	
January	14 6:00 pm 7:00 pm	SJU Council General Association Meeting / District Office Room TBD Training and Q&A Session Association Meeting 7:00 – 8:30 pm Light supper available	<input type="checkbox"/> \$5.10 Per Capita Membership <input type="checkbox"/> 2017/18 Mid-Year Audit
	14-15	Legislative Conference Sacramento	Advocacy – Your time to share your Opinions
	February	4 6:45pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120
	TBD	Parent Forum	All Parents, Community members
	18-21	Winter Break	
March	4 6:45pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120	
	11	SJU Council General Association Meeting / District Office Room 149 Election and Q&A Session Association Meeting 7:00 – 8:30 pm Light supper available	<input type="checkbox"/> \$5.10 Per Capita Membership
	23,25 or 30	Sixth District Parent Education Day Details – TBD	<input type="checkbox"/>
	29	SJU Council Annual Luncheon / Location TBD	All PTA officers, Outstanding Service Award winners, Principals, Friends
April	8 6:45pm	SJU Council EX Board Meeting 5877 Porto Alegre Dr. SJ 95120	
	8-12	Spring Break	
	30	New Unit Executive Board Rosters Due	
	30	Historian Reports Due	
May	6 6:00 pm	SJU Council General Association Meeting / District Office Room 149 Gear up for the New Year !	<input type="checkbox"/> \$5.10 Per Capita Membership <input type="checkbox"/> 2019/2020 Officer Roster (or on PTAEZ) <input type="checkbox"/> Invite Incoming President to join us 😊 Bring your Questions!

	7:00 pm	Association Meeting 7:00 – 8:30 pm Light supper available	
	16-18	California State PTA Convention / Monterey	<input type="checkbox"/>
	19	6th District Spring Training / Location TBD	All officers and chairs. Find information & register on website: www.capta6.org

Please mail all Unit Remittance, Insurance, Financial Documents (AFR, Budget, Audit, Taxes, RRF-1), Bylaws, and Workers Comp to Terri Jimenez at: 5993 Burchell Ct. San Jose, CA 95120